

**BYLAWS OF THE
WASHINGTON BRIDLE TRAILS ASSOCIATION**

ARTICLE I - NAME

The Name of this organization shall be the Washington Bridle Trails Association, Inc. Herein after referred to as the Association.

ARTICLE II - PURPOSE

The purpose of this organization shall be to promote good sportsmanship among horsemen, and to promote and conduct horse shows, trail rides, and other related equine activities deemed appropriate to the best interests of the membership.

ARTICLE III – MEMBERSHIP

Section 1. Membership shall be open to individuals and families expressing an interest in promoting the purposes of this Association.

Section 2. Individuals and families shall become members upon application, approval and acceptance of dues by the Association.

Section 3. Membership shall be of two types: Individual, both Senior or Junior (Junior being those who have not reached their 18th birthday as of December 1 of the previous year); and Family (two or more members of the same family.)

Section 4. Full voting privileges in the Association are limited to Senior members of the Association, either Individual or Family.

ARTICLE IV - BOARD OF DIRECTORS

Section 1. The Board of Directors of this Association shall consist of no fewer than three (3) and no more than twenty-five (25) Senior Members, either individual or family.

Section 2. The Board of Directors shall be elected at the Annual Meeting of the Association. A committee appointed by the President shall propose a slate of interested and qualified candidates for consideration by the membership. In addition, nominations shall be taken from the floor at the Annual Meeting. A director shall be deemed elected if approved by the voice vote of a majority of the voting members present. Members of the Board shall take office immediately following the Annual Meeting of the Association. They shall serve for a term of one year and/or until they or their successors are qualified and elected.

Section 3. In addition to the elected Board of Directors, Honorary Directors may from time to time be appointed by the Board in recognition of loyal or distinguished service rendered to the Association. An Honorary Director shall serve for life with full voting privileges, but shall be exempt from dues payment and shall not be required to attend meetings. Such Honorary Directors shall not at any given time exceed five in number. Honorary Directors shall not be counted in determining the presence of a quorum or in determining the number of Directors required to constitute a quorum.

Section 4. The Officers of the Association shall be members of the Board with full voting privileges. The out-going President shall automatically continue as a member of the Board for the ensuing year with full voting privileges.

Section 5. In case of vacancy on the Board or among the Officers, the remaining members of the Board may fill such vacancy by election or appointment of a member of the Association in good standing.

Section 6. Any Officer, Director, Member or Employee of the Association may be removed at anytime with or without cause by the affirmative vote of two-thirds (2/3) of the Board of Directors.

ARTICLE V - OFFICERS

Section 1. The Officers of this Association shall be a President, one (1) or more Vice President(s), a Board Secretary, a Show Secretary and a Treasurer. In addition, the Board may appoint one (1) or more Assistant Secretaries and/or Assistant Treasurers as it sees fit.

Section 2. To qualify for office a person must be a director, and a Senior member of the Association, either Individual or Family.

Section 3. The President, Vice President(s), Board Secretary and Show Secretary shall be elected at the first meeting of the Board of Directors of the Association following the Annual Meeting each year. The election of said Officers shall be by a simple majority vote of the Board members present. The Officers shall take office immediately following such meeting. They shall serve for a term of one (1) year and/or until they or their successors are qualified and elected. The Treasurer shall be appointed by the new President.

ARTICLE VI – DUTIES OF OFFICERS

Section 1. President - The duties of the President shall be to preside at all meetings, appoint all committees and advisors, represent the Association at all outside functions, have general supervision of the affairs of the Association, be an ex officio member of all committees, make reports to the Board and membership of all business transacted, and perform all other duties usually imposed upon and required of such office.

Section 2. Vice President(s) - The duties of the Vice President(s) shall be to assist the President in conducting the affairs of the Association and to perform all functions of the President in his/her absence or disability.

Section 3. Board Secretary - The duties of the Board Secretary shall be to keep an accurate record of the meetings of the Board and of the Association, send out notices of meetings, keep an up-to-date roll of the members of the Association, sign all certificates of membership and execute all approved contracts on behalf of the Association. The Board Secretary shall also perform such other duties as designated by the President.

Section 4. Treasurer - The duties of the Treasurer shall be to receive all monies of the Association and keep the same on deposit in a federally insured bank or trust company. The Treasurer shall maintain accurate records and books for the Association. The Treasurer shall pay all obligations of the Association, but withdrawals or disbursements of any funds of the Association shall only be by check signed by him/her and approved by a majority of the Board present at a meeting duly called. The Treasurer shall provide financial reports to the President and the Board on a regular basis and upon request.

Section 5. Show Secretary - The duties of the Show Secretary shall be to keep an up-to-date record of horse show entries, points awarded in show classes and divisions, prepare the prize list and perform other duties necessary to manage the shows of the Association.

ARTICLE VII - DUTIES OF THE BOARD OF DIRECTORS

Section 1. The Board shall have full power and authority to manage and control the affairs and assets of the Association.

Section 2. The Board of Directors has the responsibility for ensuring that activities of the Association are conducted in accordance with the Purpose of the Association as stated in Article II.

Section 3. The Board of Directors controls all Association expenditures. This control is exercised by the approval and amendment as necessary of a budget.

Section 4. Each member of the Board of Directors shall make every effort to attend all scheduled meetings of the full Board; and volunteer at two functions per year or perform comparable volunteer service for the Association. Any Director not fulfilling these requirements shall receive a warning and then may be removed from the Board.

ARTICLE VIII - MEETINGS

Section 1. The Annual Meeting of the Association shall be held between January 1 and March 31 of the current year.

Section 2. At least five (5) regular meetings of the Board in addition to the Annual meeting shall be held during the year at such times and places as the President shall designate. The outgoing President shall call the first meeting of the new Board with time and place designated. The President or any three members of the Board may call special meetings upon notice to all members of the Board.

Section 3. A majority of the Board members present shall constitute a quorum for the transaction of business at any meeting of the Board. A majority of such quorum shall decide any question that may come before the meeting unless otherwise provided herein.

ARTICLE IX - COMMITTEES

Section 1. The President shall appoint a nominating committee composed of three Board members.

Section 2. This committee shall select from among the membership the names of persons who, in its opinion, would be well qualified to serve on the Board of Directors of the Association. The Chairman of the nominating committee shall present a slate to the members at the Annual Meeting.

Section 3. In addition, the President may appoint *ad hoc* committees as he/she deems desirable from time to time.

ARTICLE X - AMENDMENTS

Amendments to the Bylaws shall require the approval of two-thirds (2/3) of the members of the Board of Directors.