

WBTA Committees

The Executive Committee shall be comprised of the elected officers of the Association, including the President, Vice Presidents, Board Secretary, Show Secretary, Treasurer, and any Assistant Secretaries or Treasurers. The Executive Committee shall be responsible for meeting regularly to conduct the affairs of the Association as necessary between the Regular Meetings of the full Board. In addition, the Executive Committee shall have general oversight and management of the other Committees.

The Trainers Committee shall be responsible for the content of the Prize List, recommending changes to classes, divisions or rules, and shall also be responsible for recommending Show Dates and Judges each year.

The Finance Committee shall be responsible for developing an annual budget, preparing financial statements, financial reconciliations and making financial and budgetary recommendations to the Board. The Treasurer shall chair the Finance Committee.

The Marketing Committee shall be responsible for promoting the Association's Show Dates each year, for generating memberships, for placing advertisements, and for obtaining paid sponsorships for the Prize List and the Horse Shows.

The Show Operations Committee shall be responsible for organizing horse show set-up, clean-up and parking, for assuring that the Association has the necessary equipment for the horse shows, and that all equipment remains in good working order. The Committee shall also be responsible for locating and retaining a food stand vendor, an announcer, and a jump crew for all the horse shows.

The Show Administration Committee shall be responsible for preparing, completing and maintaining all necessary paperwork for the operation of the Secretary's Stand at the horse shows, shall train and staff the Secretary's Stand, shall maintain points awarded, mail points totals and standings to all Members of the Association, arrange for publication of final points standings in equestrian publications approved by the Board, and shall work with the Show Manager to assure that all work assignments for the horse show are covered. The Show Secretary shall chair the Show Administration Committee.

The Trophies and Prizes Committee shall be responsible for distribution, collection and maintenance of the Year-End Trophies, and shall be responsible for ordering ribbons and division prizes/trophies for each horse show. The Committee shall also be responsible for nominating Adult and Junior sportsmanship and the Rest Assured award recipients each year. The Committee shall also be responsible for organizing the Annual Meeting and Awards Banquet each year.

The Membership Committee shall be responsible for maintaining, and updating the databases for the general mailing list and the membership mailing list, for coordinating the Prize List printing and mailings, as well as the Annual Meeting and Awards Banquet invitation printing and mailing. The committee shall maintain records and provide reports and analysis to the Board. The Board Secretary shall chair the Membership Committee.

The New Board Member and Volunteer Coordination Committee shall be responsible for developing horse show assignments for volunteers, training new board members and volunteers, and producing informational packets for new board members and interested volunteers. The Committee shall also perform the functions of a nominating committee, developing a slate of interested and well-qualified board members for each Annual Meeting, as well as seeking officer candidates for each Show Year.